



KAGITA MIKAM ABORIGINAL EMPLOYMENT & TRAINING

EXTERNAL JOB POSTING – COMMUNITY DEVELOPER (12 MONTH CONTRACT)

Kagita Mikam Aboriginal Employment & Training is seeking a Community Developer to work as a full-time employee in a contractual position which may lead to full-time employment. We are offering an excellent opportunity for someone to work within Kagita Mikam's Head Office in Shannonville, Ontario.

The position of Community Developer is a specialized area with the individual having exceptional communication skills together with a strong understanding of the meaning of "community building". The successful candidate must be motivated and demonstrate conscientious work ethics, either working alone or as a team player. The Community Developer will work directly with five First Nations under the Kagita Mikam umbrella, as well as employers and agencies both off and on territory. The Community Developer will be developing, negotiating and presenting proposals for funding; as well as contracting, monitoring and maintaining financial records.

Requirements

- ◆ Certificate or educational background of Business Administration or possess equivalent combination of related education and work experience
- ◆ Demonstrate sound judgement, tact and initiative
- ◆ Knowledge of current local labour market and regional and national trends
- ◆ Proven analytical, negotiating and planning skills
- ◆ Excellent interpersonal and communication skills
- ◆ Display good public relations skills and motivated to address the public, if requested
- ◆ Sound financial knowledge with working knowledge of business plans
- ◆ Knowledge of Kagita Mikam Aboriginal Employment & Training programs and services
- ◆ Ability to effectively work independently or as a team player, while working to liaise and build partnerships and promote programs and services of Kagita Mikam
- ◆ Must have a valid driver's license and willing to travel when needed
- ◆ Must have excellent knowledge of Office 365

Kagita Mikam is inviting candidates to apply for this position by submitting an application package which consists of a cover letter and resume. Kagita Mikam accommodates under the AODO (Accessibility for Ontarians with Disabilities Act). Salary will commensurate with experience. For those selected for an interview you will require a minimum of 3 professional references.

Please submit the application package via email to: Marilyn Loft – marilyn@kagitamikam.ca

Deadline for applications is 5:00 pm on Tuesday, October 22, 2019. No late resumes will be accepted.

Note: the incumbent for this position must provide a CPIC on the date of hire.

Kagita Mikam highly encourages people of aboriginal ancestry to apply for this position. Kagita Mikam thanks all applicants; however, only qualified applications will be contacted for an interview. All qualified applicants will not necessarily be offered an interview.