



HIAWATHA FIRST NATION EMPLOYMENT OPPORTUNITY

Position Title: Registered Early Childhood Educator

Location: Hiawatha, ON

Duration: Term Position – 1 year

Posting Closes/Deadline: Until Filled

Tentative Interview Date: First interviews will be held week of August 27th-31st, 2018

Salary Range: \$16.80/hour

Requirements:

- Post-Secondary Diploma in Early Childhood Education or another relevant diploma preferred;
- Registered or is eligible to be registered with the College of Early Childhood Educators;
- Minimum one years' relevant experience; or
- Experience in a First Nations setting preferred
- Must provide a clear CPIC and VSC (documentation will be required if successful applicant)
- Must meet Ministry of Education Quality Assurance and Licensing Branch
- Must have up to date immunization (proof will be required if successful applicant)
- First Aid and CPR an asset (and must be willing to take the training if hired)
- Valid Driver's License and vehicle

Knowledge, Skills and Abilities:

- Experience with computer programs (i.e. Microsoft Office, email and internet)
- Knowledge of the Child Care Early Years Act is an asset
- Knowledge with using an environmental rating tool (i.e. ECERS/ITERS/SACERS DECA)
- Passionate about working with children
- Ability to work as an individual and as part of a team
- Well developed interpersonal, public relations and relationship building skills
- Excellent organizational, time and file management skills
- Ability to maintain strict confidentiality
- Familiar with duty to report requirements
- Knowledge of legislation and government agencies an asset

Behavioural Competencies:

- Must be an empathetic and non-judgemental person
- Must maintain strict confidentiality
- Be honest, respectful and trustworthy
- Be a team player
- Possess cultural awareness and sensitivity
- Be creative and flexible
- Demonstrate sound work ethic
- Demonstrate keen attention to detail
- Proven ability to work with people of diverse education, cultural and language backgrounds

Application Process:

If you are interested in this opportunity and possess the above list of qualities and requirements, please forward your resume and cover letter via mail, email, fax or in person to:

By Mail: Hiawatha First Nation

We, the Mississaugi of Hiawatha First Nation, are a vibrant, proud, independent and healthy people balanced in the richness of our culture and traditional way of life.

123 Paudash Street
Hiawatha, ON
K9J 0E6
ATTN: Kelly Maracle, HRO

By email: hr@hiawathafn.ca
By fax: 705-295-4424

For more information or a detailed job description, please contact Kelly Maracle at (telephone) 705-295-4421 ext. 15, (telephone or text) 613-920-1676 or (email) hr@hiawathafn.ca

To find out more about Hiawatha First Nation, please visit our website at www.hiawathafirstnation.com

- *The tentative interview date(s) are subject to change are posted for planning purposes only*
- *Hiawatha is grateful for all who show interest and take the time to apply, however, only those selected for an interview will be contacted*
- *Late applications will not be considered*
- *Hiawatha is an equal opportunity employer, as well, Hiawatha references Canada's Aboriginal Employment Preferences Hiring Policy*

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