

Personal Care Assistant

The Kawartha Pine Ridge District School Board is currently accepting applications for the role of **Personal Care Attendant** for casual/supply work to begin immediately.

Casual work can lead to long-term placements and eventual permanent positions. We are a large Board with an emphasis on special education. Therefore, we seek candidates who are available and wanting to work regularly. **You must be available to work for a minimum of 3 days per week.**

Work will be available in four geographical regions. Due to the large size of our Board, successful candidates are not expected to work in all geographical areas.

Qualifications/Requirements:

- **Required:**
- Successful completion of Grade 12 education or equivalent plus;
- Personal Support Worker Certificate or relevant 1 year College diploma
- **Preferred:**
- Current Non-Violent Crisis Intervention (NCVI) Certification – Full Program Completed
- Up to six (6) months related experience

Salary and Benefits:

- **Start:** \$21.70
- **3 Months:** \$22.90
- **1 Year:** \$24.11

Rates as of September 1, 2021

Start Date: As Determined

Hours: Casual/Supply

Applications must include:

- Cover letter addressed to Shannon Azzarello, HR Officer, Recruitment
- Résumé
- Current NVCI certification (full program, minimum 8-12 hours). If you do not have this training please apply anyway as we recognize there are limited places offering this training at the moment due to COVID-19. We are willing to offer this at the board office if we have enough new hires who require the training.
- If you would like to obtain this training on your own, there are many agencies offering this training, you can look on the Crisis Prevention Institute Website: <https://www.crisisprevention.com/en-CA/Training-and-Events>
 - Other ways to receive training include but are not limited to:
 - [Georgian College \(Online\)](#)
 - [The Sheltering Tree](#)
 - *If you are registered to take NVCI, please attach a copy of your registration. Please do not wait until hired to register for this training as it could considerably delay your interview and start date.*
- Applicants who have included the above requested documentation in their application will be interviewed ahead of applicants without, if all else is equal.

References: full contact information for two references, one of whom must be your current supervisor *will be requested at time of interview.*

Please Note:

Successful applicants will be required to undergo a Functional Assessment to determine their ability to perform the physical aspects of the job. All job offers are conditional on the candidate passing all components of this test.

A police records check with vulnerable sector search and/or a search of the Pardoned Sexual Offenders' Database, valid within six months from date of hire is a condition of employment with the Kawartha Pine Ridge District School Board. Letters for police stations are available at our Education Centre reception at 1994 Fisher Drive in Peterborough should you wish to begin the process now.

KPRDSB is committed to a qualified workforce that is representative of the diversity of the people of Ontario and across the communities we serve. We welcome applications from candidates with diverse background and lived experiences as a member of a marginalized group, including but not limited to:

- First Nations, Métis and Inuit peoples, and all other Indigenous peoples;
- Members of groups that commonly experience discrimination due to race, ancestry, colour, religion and/or spiritual beliefs, or place of origin;
- Persons with visible and/or invisible (physical and/or mental) disabilities;
- Persons who identify as women; and
- Persons of marginalized sexual orientations, gender identities, and gender expressions.

Application

KPRDSB is committed to providing barrier-free and accessible employment practices in compliance with the Accessibility for Ontarians with Disabilities Act (AODA). Should you require accommodation through any stage of the recruitment process please make them known when contacted and we will work with you to meet your needs.

If interested, please apply via the <https://www.applytoeducation.com/> Job Code 3158612.

Thank you for your application and your interest in working with the Kawartha Pine Ridge District School Board. **Only those selected for an interview will be contacted.** Please check your e-mail regularly as we will use e-mail for all correspondence.