



HIAWATHA FIRST NATION EMPLOYMENT OPPORTUNITY

Posting Type: Internal/External
Position Title: Child Care Centre Supply Staff
Location: Hiawatha, ON
Duration: On-Call
Hours: As needed basis
Posting Closes/Deadline: Until Filled
Tentative Interview Date: TBD
Salary Range: \$23.40-\$25.99/hour

About Us:

Hiawatha First Nation provides services to the citizens of Hiawatha. These services include health, social, administrative, membership, public works, lands and education. It is essential that these services are provided in a way that supports the Hiawatha's vision statement and the 7 Grandfather teachings of humility, honesty, bravery, wisdom, truth, respect and love.

Reporting:

This position will report to the Child Care Supervisor.

Summary of Main Responsibilities:

- Deliver, guide and assist the children in daily planned activities.
- Assist in the supervision of children in indoor and outdoor play and during rest period.
- Assist in the preparation and serving of snacks while ensuring healthy food indicator tool used.
- Maintain the tidiness and cleanliness of the Child Care Centre through regular cleaning and sanitization.
- Assist in maintaining the safety and cleanliness of child care equipment.
- Work co-operatively and as a team member with co-workers.
- Great and interact with children and families.
- Attend department staff meetings when required.
- Promote the vision, mission and values of Hiawatha First Nation
- Other duties as assigned

Requirements:

- Minimum one years' relevant experience working with children;
- Post-Secondary Diploma in Early Childhood Education or another relevant diploma an asset;
- Experience in a First Nations setting an asset
- Must provide a clear CPIC and VSC (documentation will be required if successful applicant)
- Must meet Ministry of Education Quality Assurance and Licensing Branch
- Must have up to date immunization and 2 step TB (proof will be required if successful applicant)
- First Aid and CPR an asset (and must be willing to take the training if hired)
- Reliable transportation to work

Knowledge, Skills and Abilities:

- Passionate about working with children
- Ability to work as an individual and as part of a team
- Well developed interpersonal, public relations and relationship building skills
- Excellent organization and time management
- Ability to maintain strict confidentiality

We, the Mississaugi of Hiawatha First Nation, are a vibrant, proud, independent and healthy people balanced in the richness of our culture and traditional way of life.

- 🌟 Familiar with duty to report requirements
- 🌟 Knowledge of legislation and government agencies an asset

Behavioural Competencies:

- 🌟 Must be an empathetic and non-judgemental person
- 🌟 Must maintain strict confidentiality
- 🌟 Be honest, respectful and trustworthy
- 🌟 Be a team player
- 🌟 Possess cultural awareness and sensitivity
- 🌟 Be creative and flexible
- 🌟 Demonstrate sound work ethic
- 🌟 Demonstrate keen attention to detail
- 🌟 Proven ability to work with people of diverse education, cultural and language backgrounds

Application Process:

If you are interested in this opportunity and possess the above list of qualities and requirements, please forward your resume and cover letter via mail, email, or in person to:

By Mail: Hiawatha First Nation
431 Hiawatha Line
Hiawatha, ON
K9J 0E6
ATTN: Zachary Friar, HR Coordinator

By email: hr@hiawathafn.ca

For more information please contact Zachary Friar at (telephone) 705-295-4421 ext. 209 or (email) hr@hiawathafn.ca

To find out more about Hiawatha First Nation, please visit our website at www.hiawathafirstnation.com

- 🌟 *The tentative interview date(s) are subject to change and are posted for planning purposes only*
- 🌟 *Hiawatha is grateful for all who show interest in our First Nation and take the time to apply, however, only those chosen for an interview will be contacted*
- 🌟 *Late applications will not be considered*
- 🌟 *Hiawatha is an equal opportunity employer, as well, Hiawatha references Canada's Aboriginal Employment Preferences Policy*